

CP IMPLEMENTATION GROUP – PROGRESS REPORT

Key

	On track
	Risk of delay – action needed
	Behind schedule

MAINTAINING PROGRESS				
Key Task	Progress Made	On track?	Next Steps	CPIG members
Development of Community Planning Performance Management Framework	<ul style="list-style-type: none"> Presentation to CPIG mtg on 16 June Audit Scotland to develop indicators in consultation over 03/04 to introduce in 04/05 	Yes – but will not be completed during CPIG lifetime	<ul style="list-style-type: none"> Audit Scotland taking forward Success depends on Executive being explicit about priorities (work being carried out by SE Policy Unit) 	Caroline Gardner Leslie Evans
Scrutinise Executive's progress in implementing Community Planning	<ul style="list-style-type: none"> Series of presentations to Departmental Management Boards ensuring buy-in Management Group developing project to improve links with CPPs CP Team involved in ensuring CP has appropriate place in SE strategies 1st themed CPIG meeting arranged (on regeneration) 	Yes – but ongoing task and major work remains	<ul style="list-style-type: none"> CP awareness raising seminar arranged for staff in Nov Need to revitalise CP network for SE staff Need to develop mechanism to links national and local priorities Need to discuss further with Ministers how to promote the implementation of their duty Secretariat aim to visit all CPPs during 03/04 	Leslie Evans
Improve Engagement with Business Interests and Trade Unions	<ul style="list-style-type: none"> Willie Rae speaking at FSB in Sept Working with FSB to arrange national seminar for small business 	Yes – but need to look at engaging with TUs	<ul style="list-style-type: none"> Need to build on FSB proposal- invited proposals from FSB Need to engage with trade unions 	Willie Rae Stuart Black

Key Task	Progress Made	On track?	Next Steps	CPIG members
Engaging with the voluntary sector	<ul style="list-style-type: none"> Developing links with SE Voluntary Issues Unit (VIU) and voluntary sector Communities Scotland and VIU taking forward project on engaging the voluntary sector Initial draft note on engaging with the voluntary sector prepared for further discussion (Jon Harris) Association of Community Councils briefed at AGM Mike Graham member of working group looking at renewing local democracy through better use of new technologies 	Yes	<ul style="list-style-type: none"> Initial draft note on engaging with the voluntary sector prepared for further discussion Look at possibility of making links with e-democracy group (Napier University) to promote bottom-up engagement in community planning Communities Scotland looking at good practice in engaging in community planning 	Mike Graham
Partnership toolkit study	<ul style="list-style-type: none"> Presentation on toolkit due for Sept meeting of CPIG Toolkit research project completed and to be taken forward by Scottish Centre for Regeneration (SCR) 	No – launch delayed	<ul style="list-style-type: none"> Ensure SCR able to launch website Demonstrate toolkit at Regional Seminars 	Derek Crichton Heather Koronka
Research into Rationalisation of Partnerships	<ul style="list-style-type: none"> Commented on initial draft of Rocket Science Report 	No – report submitted late and needs further work	<ul style="list-style-type: none"> Need to look at how report can be used Identify what needs to be done to support rationalisation of partnership 	Secretariat
Watching CP progress and commitment	<ul style="list-style-type: none"> CPIG members meeting with CPPs and speaking at conferences (see annex for list of sorts of engagements undertaken) 	Yes – ongoing task	<ul style="list-style-type: none"> Look at whether further links need to be made – attending CPPs events Look at need to promote community planning behaviours within partner authorities Look at links between community planning and well being (Mike Graham) 	All members
Identify next steps beyond CPIG	<ul style="list-style-type: none"> Giving thought to “exit strategy” – network, website, secretariat support 	Yes	<ul style="list-style-type: none"> Need to make proposals about what should come next (Graham Atherton drafted initial proposals to consider at November meeting) 	Willie Rae Leslie Evans Jon Harris

RAISING THE PROFILE				
Key Task	Progress Made	On track?	Next Steps	CPIG members
Regional Seminars	<ul style="list-style-type: none"> Members taking forward initial arrangements for dates and venues 	Yes	<ul style="list-style-type: none"> Need to agree on publicity for seminars – national and local Agree programmes and issue invitations 	All members
Support Capacity Building for organisations and communities	<ul style="list-style-type: none"> SE analysed how last tranche of resources used Communities Scotland taking forward project for community engagement 	Yes	<ul style="list-style-type: none"> SE identifying other sources of funding to be distributed in the Autumn 	Tom Divers Heather Koronka
Influencing Ministers, councillors, national agencies and other stakeholders	<ul style="list-style-type: none"> Willie Rae written to FM and Andy Kerr Members speaking at conferences 	Yes	<ul style="list-style-type: none"> Willie Rae to meet with FM and Andy Kerr Local Government Committee to invite Willie Rae to bring members up to date with progress on CP COSLA looking at training package for elected members 	Willie Rae Leslie Evans
CPIG end term conference???		Yes – but decisions need to be taken shortly	<ul style="list-style-type: none"> Members will need to discuss at Sept meeting 	All members

PROVIDING GUIDANCE				
Key Task	Progress Made	On track?	Next Steps	CPIG members
Maintain CP guidance and advice notes	<ul style="list-style-type: none"> Consultation completed – responses analysed CPIG to agree final draft at Sept meeting 	Yes – although guidance to be published later than expected	<ul style="list-style-type: none"> Once CPIG agree final draft – guidance published 	Douglas Paterson Heather Koronka Derek Crichton
Research Programme	<ul style="list-style-type: none"> Taking forward research into rationalisation of SE planning requirements 	Yes	<ul style="list-style-type: none"> Need to look at areas of future research Need to ensure that links are made with other similar areas of research – eg projects being taken forward by Communities Scotland 	Secretariat All members

PROMOTING BEST PRACTICE				
Key Task	Progress Made	On track?	Next Steps	CPIG members
Forging links with CPPs and others	<ul style="list-style-type: none"> • Survey of CPP carried out • Series of visits to CPPs 	Yes – ongoing task	<ul style="list-style-type: none"> • CPIG members to build on links 	All members
Development of website	<ul style="list-style-type: none"> • Website refreshed (within limited budget and layout kept simple to ensure users able to access it quickly) • Launched beginning of September 	Yes	<ul style="list-style-type: none"> • Need to monitor use of site and to ensure kept up to date 	Secretariat

INDEPENDENT FOCUS				
Key Task	Progress Made	On track?	Next Steps	CPIG members
Provide Independent Focus for those involved in CP	<ul style="list-style-type: none"> • Speaking at conferences 	Yes – ongoing task	<ul style="list-style-type: none"> • Maintain accessibility 	

**RAISING THE PROFILE AND SHARING GOOD PRACTICE
CPIG MEMBERS' CP RELATED SPEAKING ENGAGEMENTS AND VISITS**

Member	Event
William Rae	<ul style="list-style-type: none"> • Visits to CPPs (including Argyll & Bute and Angus) • Scottish Firemasters • Scottish Leadership Forum
Tom Divers	<p>CPTF events in 2002 include:</p> <ul style="list-style-type: none"> • East Dunbartonshire Council CP Conference, West Dunbartonshire CP Conference, South Lanarkshire CP Conference, Voluntary Services Conference, Kirkintilloch, evidence to Local Government Committee, evidence to Health & Community Care Committee <p>Events in 2003:</p> <ul style="list-style-type: none"> • Healthy Scotland Convention • NHS Scotland HR Conference – Community Involvement • Scottish Police College • “Sussing the Act” Conference , Voluntary Organisations • Scottish Community Diet Project
Douglas Paterson	<ul style="list-style-type: none"> • Community and Community Business Groups • Scottish Leadership Foundation, Hamilton • Will speak at some of 10 Community Scotland Seminars • To speak to Firemasters at request of Scottish Leadership Foundation
Stuart Black	<ul style="list-style-type: none"> • Rural Services Conference, Carnoustie
Leslie Evans	<ul style="list-style-type: none"> • Visits to councils where CP discussed: Argyll & Bute, Orkney, Comhairle nan Eilean Siar <p>Presentations on CP include:</p> <ul style="list-style-type: none"> • SE Departmental Management Boards • Midlothian Council • Local Government Committee • Health Minister • “Sussing the Act” Conference , Voluntary Organisations <p>Presentations including CP:</p> <ul style="list-style-type: none"> • Senior Local Government Group, Local Government Bill • Glasgow City Council – Local Government Bill • Latvia – devolved power in Scotland • SOLACE Chief Exec’s Conference • Highland Council Management Programme
Jon Harris	<ul style="list-style-type: none"> • Speaking to Department of Work and Pensions, • Liaising with SE Health Department about Community Health partnerships • Developing proposed workshop on information services with SE Justice Department and SE Development Department.
Caroline Gardner	<p>Mainly Performance management and monitoring aspects of CP:</p> <ul style="list-style-type: none"> • Scottish Association of Community Councils • Citizens Advice Scotland • Public Health Institute for Scotland Network • 2 Senior Local Government Information Unit Conferences • Chartered Institute for Public Finance Conferences and Workshops (CIPFA) • Scottish Police Superintendents • Police performance information working group

Derek Crichton	None to date
Heather Koronka	<ul style="list-style-type: none"> • Public Sector Partnerships • SIP Integration event to SIP Team Leaders – 5 September 2003 (Ian Mitchell) • Tenant Participation Group in Edinburgh – Ian Mitchell <p>Wide Communities Scotland representation on CP across all areas of Scotland. See Information Paper for further details.</p>
Mike Graham	<ul style="list-style-type: none"> • Raises CP and CPIG at network meetings and business situations that he is involved in. • Stirling Assembly – ‘Sustainable Stirling’ • Stirling CPP – Lifelong Learning and Citizenship subgroup. • Training courses through CoSLA developing skills for partnership
Alison Cameron	None yet