Common Advice Performance Management Reporting Framework Summary 2018/19

Clackmannanshire Council





Clackmannanshire Council



improvement service

The Common Advice Performance Management Reporting Framework (CAPMRF) has been developed in consultation with local authorities and other key stakeholders. It aims to measure key performance indicators for welfare and money advice services funded by local authorities on both an in-house and commissioned basis. This is a summary of the key findings from the data returns for 2018/19 for the CAPMRF for Clackmannanshire Council.

This is the second year in which the data has been collected in relation to both welfare and money advice services, making it possible to begin to identify changes over time at both local and national levels. Prior to 2017/18, three iterations, covering 2014/15 through to 2016/17, covered money advice only. Therefore, longer term trends can be examined for indicators covering money advice. The information received from individual local authorities has been collated in order to produce a Scotland-wide analysis reflecting the significant impact of welfare and money advice services at a national level. This should be considered in conjunction with this local summary. The key findings are detailed below:

Key Points:

- In 2018/19 the service supported a total of 2,213 clients, including 1,286 new clients.
- Most commonly the first reason people contacted the service for was for a benefits entitlement check. This made up 67% (1,280 of 1,290) of the reasons recorded, which is substantially higher than in Scotland where only 37% of first contacts were for benefit entitlement checks.
- The majority of clients accessing advice had a disability or long-term health condition. In 2018/19 62% of clients were recorded as having a disability, comparatively higher than the national proportion of 54%.
- Debt clients owed a total of £2,494,387 in 2018/19 which was 20% higher than the total debt owed in 2015/16.
- The total verified financial gain secured for clients in 2018/19 was £1,737,260 with £523,788 through money advice, £772,898 from awards made or maintained, and £440,574 from mandatory reconsiderations or appeals.

	Services,	Investment and	d Volume		
		Clackmai	nnanshire	Scotland	Clackmannan- shire
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
C1	Number of services in the LA area In-House Money advice Welfare rights Combined External Money advice Welfare rights Combined	- - - - - 1 ¹	- - - - 1 ²	3 11 15 5 1 65	0%
	Case management system/s	CASTLE	CASTLE		
11	Number of FTE staff In-House External Number of Volunteer FTE staff In-House External	- 10.5 - 13.0	- 13.8 - 7.0	466 443 10 563	31% -46%
12	Local Authority Funding In-House External Other Sources of Funding Scottish Legal Aid Board Scottish Government Big Lottery Fund European Social Fund Other ³	£0 £143,000 - - - - - £0	£0 £134,000 £171,547	£14,753,814 £11,143,981 £771,398 £545,522 £290,094 £459,223 £1,977,490	

¹ Clackmannanshire CAB

² Clackmannanshire CAB

³ Other funding includes; Citizens Advice Scotland £127,630, Bank of Scotland £24,936, Robertson Trust £11,500, UK Government £2,000 and Smart Energy GB £5480.

	Services,	Investment and	d Volume		
		Clackma	nnanshire	Scotland	Clackmannan- shire
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
	Volume ⁴ Contacts Total Clients New Clients	1,964 646 268	4,404 2,213 1,286	307,511 244,637 61,652	124% 243% 380%
	Contacts by channel ⁵ Face-to-face Telephone Email Web Webchat	838 278 216 - -	3,967 - - - -	103,407 56,566 22,286 4,739 833	373% -100% -100%
	Number of benefit entitlement checks carried out	*	-	44,416	
	Referrals ⁶ Self-referral Local authority:	-	746	77,897	
A1	Housing Social Services Revenues		191 82 -	4,181 8,357 1,264	
	Employability Other Primary Health Care Third Sector Other		- 4 48 105 120	1,847 6,558 12,202 5,790 11,972	
	Open SNSIAP cases Type I Type II Type III	- - -		8,774 20,667 7,885	
	Closed SNSIAP cases Type I Type II Type III	- - -		15,432 25,043 5,210	

^{4 2017/18} figures include Money Advice clients only

⁵ In 2018/19 Contacts by Channel has not been recorded for 437 contacts. This is a recording issue and training is ongoing to rectify this.

⁶ In 2018/19 Referrals included all areas of advice.

	Services, I	nvestment an	d Volume		
		Clackma	nnanshire	Scotland	Clackmannan- shire
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
	First reason for contacting agency ⁷				
	Benefit Overpayment	-	20	721	
	Council Tax arrears	-	69	2,189	
	Credit, store and charge card debts	-	57	1,612	
	Catalogue debts	-	25	666	
	PPI	-	-	457	
	Payday Loan /High cost credit	-	18	367	
	Unsecured personal Ioan (except payday Ioans)	-	28	1,110	
	Bank and Building society overdrafts	-	25	676	
A1	Mortgage arrears	-	22	337	
	Rent arrears	-	87	2,989	
	Help with appealing welfare benefit decision	-	164 ⁸	3,297	
	Assistance with making initial benefit application	-	-	6,271	
	Sanctioned	-	26	249	
	Benefits entitlement check	-	1,280	28,582	
	Issue relating to right to reside	-	-	199	
	Seeking to access other funds (i.e. grants)	-	53	1,461	
	Other (Please specify)	-	46	25,736	

⁷ In 2018/19 First reason for contacting the agency has not been recorded for 2,047 contacts. This is a recording issue and training is ongoing to rectify this.

⁸ Includes initial contact where benefit advice was given

		Client Dem	ographics			
			Clackmai	nnanshire	Scotland	Clackmannan- shire
Ref	Demographic	Categories	2017/18°	2018/19	2018/19	% Change 2017/18 to 2018/19
	Sex	Male Female Not recorded Prefer not to answer	279 341 26 *	937 1,118 127 31	79,041 98,580 39,814 2,330	236% 228% 388%
	Age	0-15 16-24 25-34 35-44 45-59 60-64 65-70 71+ Not Recorded Prefer not to answer	- 52 120 138 204 * * * * 41 *	208 380 422 738 200 192 30 42 1	803 13,350 26,767 31,774 41,754 20,258 12,890 21,652 38,752 9,365	300% 217% 206% 262% 2%
C2	Ethnicity	White Any Mixed or Multiple Ethnic Groups Asian, Asian Scottish or Asian British African Caribbean or Black Other Ethnic Group Not Recorded Prefer not to answer	610 - 4 1 2 2 27 *	2,044 4 16 4 3 14 119 9	137,977 951 3,261 1,727 500 1,831 60,983 4,661	235% 300% 300% 50% 600% 341%
	Disability or long-term condition	Yes No Not Recorded	274 312 60	1,249 754 210	60,955 51,966 64,289	356% 142% 250%
	Income	£6,000 or less £6,001-£10,000 £10,001-£15,000 £15,001-£20,000 £20,001-£25,000 £25,001-£30,000 £30,001-£40,000 Over £40,000 Not Recorded Prefer not to answer	- - - - - - - 646 *	- - - - - 2,213 -	18,256 13,954 11,306 7,647 3,579 2,324 1,316 640 92,673 4,138	

		Client Demo	graphics			
			Clackmar	nnanshire	Scotland	Clackmannan- shire
Ref	Demographic	Categories	2017/18°	2018/19	2018/19	% Change 2017/18 to 2018/19
С2	Economic Status	Self employed Employed full time Employed part time Looking after the home or family Permanently retired from work Unemployed and seeking work At school In further/higher education Gov't work or training scheme Permanently sick or disabled Unable to work because of short-term illness or injury Other Not recorded Prefer not to answer	22 130 92 9 62 120 - 19 - 118 20 10 44 *	40 220 236 51 206 584 - 24 1 624 39 26 134 28	3,477 16,169 13,548 5,116 17,358 18,157 729 1,097 816 26,733 8,114 3,401 80,313 5,734	82% 69% 157% 467% 232% 387% 26% 429% 95% 160% 205%
	Housing Tenure	Owner occupied Social rented Private rented Temporary accommodation ¹⁰ Homeless Other Not recorded Prefer not to answer	121 410 62 * * 32 21 *	337 1,258 196 - 80 189 124 29	23,012 54,932 13,782 2,717 1,475 9,619 85,407 6,530	179% 207% 216% 491% 490%
	Household Composition ¹¹	Single adult (non-pensioner) Single pensioner Small single parent (1 or 2 children) Large single parent (3 or more children) ¹²	232 48 *	790 103 264 -	34,748 4,476 11,406 747	241% 115%
C2		Young single parent (1 adult under 25, and 1 or more children) Family (2 adults, and 1 or more children) Large family (2 adults, and 3 or	*	26 263 23	556 10,633 1,036	
		more children) Adult family (2 or more non- pensioners, and no children) Older adult family (contains at	96 30	334 149	16,485 6,038	248% 397%
		least 1 pensioner) Not recorded Prefer not to answer	42 *	137 46	84,338 10,422	226%

¹⁰ In 2018/19 clients in temporary accommodation were recorded under "Homeless".

¹¹ In 2018/19 there were 78 clients recorded as "other".

¹² In 2018/19 clients in large single parent families were recorded under "Large Family".

			Money Adv	vice Indicators				
				Clackmannans	hire		Scotland	Clackmannan- shire
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
	Number of clients ¹³							
	Total	-	-	-	-	-	43,593	
	Benefit overpayment	-	-	-	-	-	1,845	
	Council Tax arrears	-	-	-	-	-	5,174	
	Utility Arrears	-	-	-	-	-	4,055	
	Credit, store, and charge card debts	-	-	-	-	-	5,452	
	Rent to own	-	-	-	-	-	455	
	Catalogue	-	-	-	-	-	2,183	
	Unsecured personal loan	-	-	-	-	-	3,528	
	Payday Loan / High Cost Credit	-	-	-	-	-	1,694	
	Overdrafts	-	-	-	-	-	2,689	
	Mortgage arrears	-	-	-	-	-	674	
	Rent arrears	-	-	-	-	-	5,667	
	Others	-	-	-	-	-	10,177	
C3	Amount of debt owed by client							
	Total	_	£2,086,606	£679,919	-	£2,494,387	£186,250,137	
	Benefit overpayment	_	£115,037	£17,504	-	£93,659	£6,283,913	
	Council Tax arrears	_	£338,907	£68,800	-	£239,880	£20,075,954	
	Utility Arrears	_	£104,174	£8,239	-	£36,146	£3,214,671	
	Credit, store, and charge card debts	_	£592,426	£62,498	-	£633,953	£34,926,764	
	Rent to own	_	£74,931	£7,800	-	£0	£2,015,158	
	Catalogue	_	£109,941	£14,657	-	£24,099	£3,858,004	
	Unsecured personal loan	_	£289,794	£47,347	-	£455,590	£23,273,669	
	Payday Loan / High Cost Credit	_	£42,520	£4,894	-	£32,659	£3,306,422	
	Overdrafts	_	£90,960	£3,150	-	£58,949	£4,553,239	
	Mortgage arrears	-	£66,735	£406,670	-	£119,907	£17,668,282	
	Rent arrears	_	£63,563	£18,945	-	£80,687	£8,197,951	
	Others ¹⁴		£197,617	£19,416		£718,858	£58,876,109	

13 Unable to report on the number of clients as most clients have more than 1 debt.

14 Other include; wage arrestment, telephones and insurance.

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			Money Adv	vice Indicators				
				Clackmannans	shire		Scotland	Clackmannan- shire
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
OP1.1	Breakdown of debt strategy agreed with client Sequestration Debt Arrangement Scheme Trust Deed Awaiting sequestration Token payments Pro rata offers Moratorium Debt written off Repayment plan Nil Payments/Offers Consolidation Loan Mortgage to rent/Shared equity Did not agree a debt strategy Still awaiting outcome Other: please specify	15 4 - 2 34 18 1 1 - - - 256 - 83	24 2 21 36 32 4 1 8 4 2 - 26 18 -	29 8 7 1 67 49 2 - 3 - 3 - 128 15 -	19 2 1 - 1 53 - 7 - - 3 69 - -	16 - - 15 22 1 2 - - - - - - - - 26	1,722 886 134 341 1,161 1,469 263 355 643 295 19 62 1,058 2,550 2,595	-16% -100% -100% -58% -71% -100% -100%
OC1	Financial gain Financial gain from money advice Financial gain from any other welfare benefits Total of ALL verified financial gain Total of ALL unverified financial gain				* * £0 *	£523,788 £0 £1,737,260 -	£30,217,870 £8,179,848 £323,876,347 £47,195,664	

	Welfare Rights Ad	vice Indica	tors		
		Clackma	annanshire	Scotland	Clackman- nanshire
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Total No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * * * *	326 186 £772,898 166 - - 68 116 11 £440,574	67,249 55,436 £222,533,895 8,891 2,063 2,626 10,826 6,483 2,004 £44,553,543	
OP2, OP3, OC1	Attendance Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * * *	11 12 £55,827 - - - - - - - - 2	7,367 7,245 £29,556,233 190 119 37 58 42 26 £1,959,706	
	Bereavement Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	1 - - - - - - - - - - £0	190 129 £561,487 4 - - 5 - 5 - - £0	

	Welfare Rights Ad	vice Indica	tors		
		Clackma	annanshire	Scotland	Clackman- nanshire
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2.	Carers Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Child Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * * * * * * * * * * * * *	9 11 £37,991 - - - - - £0 2 - - - - - - - - - - - - - - - - - -	1,766 1,393 £4,194,118 22 9 1 1 1 5 £63,942 842 554 £880,829 18 4 1 8 4 1 8 7 3 £61,321	
OP2, OP3, OC1	Child Tax Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * *	- - - - - - - - - - - - £0	1,469 579 £3,185,276 112 20 14 37 14 3 £196,224	
	Cold Weather Payments and Winter Fuel Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals lost Financial gain from MRs/appeals	- - * * *	- £0 - - - - - - - - 2	40 15 £2,592 3 1 - - - £300	

	Welfare Rights Ad	vice Indica	tors		
		Clackma	annanshire	Scotland	Clackman- nanshire
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Contributory Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Disability Living Allowance	- - * * *	- £0 - - - - - - - 2	1,265 569 £2,632,769 309 86 50 257 192 30 £1,354,155	
OP2,	No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	11 1 £1,450 2 - 2 2 2 1 £4,454	2,473 3,591 £6,146,411 329 90 119 493 291 110 £2,730,061	
OP3, OC1	Discretionary Housing Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	- £0 - - - - - - - £0	834 1,327 £1,308,618 20 10 1 - - - £11,654	
	Funeral Expenses No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	2 1 £700 - - - - - - 5	84 39 £52,282 9 1 - 1 - £4,178	

	Welfare Rights Ad	vice Indica	tors		
		Clackma	annanshire	Scotland	Clackman- nanshire
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Industrial Injuries Disablement Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Maternity Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained	- - * * * * - *	- £0 - - 1 1 1 £3,360 2 - -	73 35 £122,385 13 1 3 30 6 11 £20,126 45 31 £157,684	
	No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- * - * *	- - - - - £0	- - 4 2 1 £87,865	
OP2, OP3, OC1	Pension Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * * *	- - £181,645 - - - - - - - - - - - £0	1,334 2,156 £6,997,890 30 9 5 10 3 4 £87,623	
	Personal Independence Payment No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	101 51 £155,773 70 - - 33 43 8 £140,838	21,856 13,324 £66,356,434 3,796 688 1,299 5,177 2,979 1,064 £19,563,811	

	Welfare Rights Ad	vice Indica	tors		
		Clackma	annanshire	Scotland	Clackman- nanshire
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Scottish Welfare Fund No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals State Pension No. claims No. awards made/maintained Financial gain from awards made/maintained	- - * * * * *	83 59 £6,919 3 - - 2 4 1 £350 - 12 -	2,111 1,068 £859,970 68 14 7 8 11 7 £21,285 177 154 £1,400,568	
OP2, OP3,	No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- * * * *	- - - - - - - £0.00	3 - 4 - - - £0.00	
OF2, OP3, OC1	Sure Start Maternity Grant No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * * *	- £0 - - - - - - - - - - - - - - - - - -	80 77 £73,311 2 - - 1 2 - £1,000.00	
	Universal Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals lost Financial gain from MRs/appeals	- - * * *	35 22 £75,193 31 - - 9 15 - £32,564.25	4,098 3,604 £16,699,608 456 94 72 347 203 51 £1,115,462.61	

	Welfare Rights Advice Indicators								
		Clackmannanshire		Scotland	Clackman- nanshire				
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19				
	Other ¹⁵								
	No. claims	-	69	21,147					
	No. awards made/maintained	-	17	19,547					
	Financial gain from awards made/maintained	-	£257,401	£81,345,429					
	No. Mandatory Reconsiderations (MRs)	-	60	3,508					
	No. MRs won	*	-	917					
	No. MRs lost	*	-	1,012					
	No. appeals	-	21	4,389					
	No. appeals won	*	51	2,730					
	No. appeals lost	*	1	689					
	Financial gain from MRs/appeals	-	£259,008	£17,274,829					

Softer Outcomes								
		Clackmannanshire		Scotland	Clackmannan- shire			
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19			
OC2	Number of service users self-reporting improved health and wellbeing as a direct result of getting advice/support from the service							
	l've been feeling more relaxed Agree Disagree			1,554 183				
	l've been feeling physically better Agree Disagree	-	-	304 5				
	l've been feeling better about myself Agree Disagree		-	329 7				
	l've been feeling more optimistic about the future Agree Disagree			324 12				
	l've been getting on better with others Agree Disagree			292 2				
OC3	Number of service users self-reporting improved capacity and ability to cope as a direct result of getting advice/support from the service							
	l am thinking more clearly Agree Disagree			347 14				
	l feel more in control of my life Agree Disagree			351 5				
	l am more able to make decisions Agree Disagree			1,644 76				
	l am more able to cope with day to day issues/problems Agree Disagree			346 12				
OC3	I know when to seek support and where to get it Agree Disagree			356 4				

Softer Outcomes								
		Clackmannanshire		Scotland	Clackmannan- shire			
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19			
	Number of service users self-reporting increased financial stability and resilience as a direct result of getting advice/support from the service							
	l recognise when I need help to sort out my money Agree Disagree	- -		356 2				
OC4	I am confident that I am getting all the benefits/help to which I am legally entitled Agree Disagree	-	-	360 2				
	I know how much money I have to spend Agree Disagree	-		359 2				
	l can better manage my money Agree Disagree	-	-	1,393 156				
	l would be better able to cope if I had an unexpected expense Agree Disagree			339 12				



