

## **Orkney Islands Council**









The Common Advice Performance Management Reporting Framework (CAPMRF) has been developed in consultation with local authorities and other key stakeholders. It aims to measure key performance indicators for welfare and money advice services funded by local authorities on both an in-house and commissioned basis. This is a summary of the key findings from the data returns for 2018/19 for the CAPMRF for Orkney Islands Council.

This is the second year in which the data has been collected in relation to both welfare and money advice services, making it possible to begin to identify changes over time at both local and national levels. Prior to 2017/18, three iterations, covering 2014/15 through to 2016/17, covered money advice only. Therefore, longer term trends can be examined for indicators covering money advice. The information received from individual local authorities has been collated in order to produce a Scotland-wide analysis reflecting the significant impact of welfare and money advice services at a national level. This should be considered in conjunction with this local summary. The key findings are detailed below:

## **Key Points:**

- The most common reason for initially contacting the service in 2018/19 was for benefit entitlement checks which made up 36% of recorded contacts. This was closely followed by people looking for assistance in making an initial application for benefits (35%).
- In 2018/19 the service submitted 316 benefit claims, an increase of 12% from the previous year. There was also a rise in the number of mandatory reconsiderations which rose by 75%.
- The number of debt clients and the amount owed by these clients has reduced for all types of debt except utility arrears and rent arrears which have both increased. Between 2017/18 and 2018/19 the amount of debt owed in utility arrears has increased 136% and the amount of debt owed in rent arrears has increased 42%.
- The most common type of debt strategy agreed with debt clients in 2018/19 was token payments which made up 25% of all debt strategies agreed.

	Services, Investment and Volume							
		Orkney Is	lands	Scotland	Orkney I.			
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19			
C1	Number of services in the LA area In-House Money advice Welfare rights Combined External Money advice Welfare rights Combined	- - - - 1	- - - - 1	3 11 15 5 1 65	0%			
	Case management system/s	CASTLE, CASTLE Debt and MACS	Castle 2017, Castle Debt and MACS					
l1	Number of FTE staff In-House External Number of Volunteer FTE staff In-House	- 3.2 -	- 3.2 -	466 443 10	0%			
	External	0.6	0.8	563	33%			
	Local Authority Funding In-House External Other Sources of Funding	£0 £125,686	£0 £125,686	£14,753,814 £11,143,981	0%			
12	Scottish Legal Aid Board Scottish Government Big Lottery Fund European Social Fund Other	£27,658 - - - - £0	£27,980 £0 £0 £0	£771,398 £545,522 £290,094 £459,223 £1,977,490				

	Services, Investment and Volume							
		Orkney Is	lands	Scotland	Orkney I.			
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19			
	Volume Contacts Total Clients New Clients	3,092 121 43	3,313 1,104 633	307,511 244,637 61,652	7% 812% 1372%			
	Contacts by channel <sup>2</sup> Face-to-face Telephone Email Web Webchat	1,026 540 318 - -	1,815 989 982 - -	103,407 56,566 22,286 4,739 833	77% 83% 209%			
	Number of benefit entitlement checks carried out	*	74	44,416				
	Referrals Self-referral Local authority:	-	565	77,897				
A1	Housing Social Services Revenues Employability Other	- - - -	6 11 1 - 24	4,181 8,357 1,264 1,847 6,558				
	Primary Health Care Third Sector Other	- - -	2 12 12	12,202 5,790 11,972				
	Open SNSIAP cases Type I Type II Type III	15 753 37	78 118 33	8,774 20,667 7,885	420% -84% -11%			
	Closed SNSIAP cases Type I Type II Type III	- - -	592 422 385	15,432 25,043 5,210				

<sup>2 2018/19</sup> figures also include 548 contacts by letter. These figures have been excluded from the Scotland total as they include multiple contacts by the same individual rather than initial contact

	Services, Investment and Volume							
		Orkney Is	lands	Scotland	Orkney I.			
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19			
A1	First reason for contacting agency Benefit Overpayment Council Tax arrears Credit, store and charge card debts Catalogue debts PPI Payday Loan /High cost credit Unsecured personal loan (except payday loans) Bank and Building society overdrafts Mortgage arrears Rent arrears Help with appealing welfare benefit decision Assistance with making initial benefit application Sanctioned Benefits entitlement check Issue relating to right to reside Seeking to access other funds (i.e. grants) Other (Please specify)	- - - - - - - - - -	31 98 69 34 11 11 33 36 7 117 154 968 6 997 25 170	721 2,189 1,612 666 457 367 1,110 676 337 2,989 3,297 6,271 249 28,582 199 1,461				

		Client Demo	graphics			
			Orkney	Islands	Scotland	Orkney I.
Ref	Demographic	Categories	2017/18	2018/19 <sup>3</sup>	2018/19	% Change 2017/18 to 2018/19
	Sex	Male Female Not recorded Prefer not to answer	33 72 16 *	56 67 103	79,041 98,580 39,814 2,330	70% -7% 544%
	Age	0-15 16-24 25-34 35-44 45-59 60-64 65-70 71+ Not Recorded Prefer not to answer	- 16 23 20 21 * * *	- 31 53 40 58 9 11 1 23	803 13,350 26,767 31,774 41,754 20,258 12,890 21,652 38,752 9,365	94% 130% 100% 176%
C2	Ethnicity	White Any Mixed or Multiple Ethnic Groups Asian, Asian Scottish or Asian British African Caribbean or Black Other Ethnic Group Not Recorded Prefer not to answer	55 - - - - - 66 *	115 1 - - 1 - 106 3	137,977 951 3,261 1,727 500 1,831 60,983 4,661	109%
	Disability or long-term condition	Yes No Not Recorded	32 24 65	62 55 109	60,955 51,966 64,289	94% 129% 68%
	Income	£6,000 or less £6,001-£10,000 £10,001-£15,000 £15,001-£20,000 £20,001-£25,000 £25,001-£30,000 £30,001-£40,000 Over £40,000 Not Recorded Prefer not to answer	8 13 16 13 7 8 5 - 51	- 14 12 9 5 2 2 - 71	18,256 13,954 11,306 7,647 3,579 2,324 1,316 640 92,673 4,138	-100% 8% -25% -31% -29% -75% -60%

		Client Demog	<sub>J</sub> raphics			
			Orkney	Islands	Scotland	Orkney I.
Ref	Demographic	Categories	2017/18	2018/19³	2018/19	% Change 2017/18 to 2018/19
C2	Economic Status	Self employed Employed full time Employed part time Looking after the home or family Permanently retired from work Unemployed and seeking work At school In further/higher education Gov't work or training scheme Permanently sick or disabled Unable to work because of short-term illness or injury Other Not recorded Prefer not to answer	3 21 19 3 2 7 - 3 24 - - 3 36 *	14 25 24 6 4 7 6 - 29 - 1 3 104 3	3,477 16,169 13,548 5,116 17,358 18,157 729 1,097 816 26,733 8,114 3,401 80,313 5,734	367% 19% 26% 100% 100% -100% -100% -100%
	Housing Tenure	Owner occupied Social rented Private rented Temporary accommodation Homeless Other Not recorded Prefer not to answer	13 58 10 * * 7 33 *	14 83 13 3 - 8 103 2	23,012 54,932 13,782 2,717 1,475 9,619 85,407 6,530	8% 43% 30% 14% 212%
	Household Composition	Single adult (non-pensioner) Single pensioner Small single parent (1 or 2 children) Large single parent (3 or more children) Young single parent (1 adult under 25, and 1 or more children)	40 - * *	55 3 20 -	34,748 4,476 11,406 747 556	38%
C2		Family (2 adults, and 1 or more children) Large family (2 adults, and 3 or more children) Adult family (2 or more nonpensioners, and no children) Older adult family (contains at least 1 pensioner)	* 12 -	11 12 13 2	10,633 1,036 16,485 6,038	8%
		Not Recorded Prefer not to answer	45 *	108 2	84,338 10,422	140%

	Money Advice Indicators									
				Orkney Islan	ds		Scotland	Orkney I.		
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19		
	Number of clients									
	Total	-	-	-	289	226	43,593	-22%		
	Benefit overpayment	-	-	-	16	11	1,845	-31%		
	Council Tax arrears	-	-	-	31	31	5,174	0%		
	Utility Arrears	-	-	-	21	29	4,055	38%		
	Credit, store, and charge card debts	-	-	-	41	19	5,452	-54%		
	Rent to own	-	-	-	-	-	455			
	Catalogue	-	-	-	22	14	2,183	-36%		
	Unsecured personal loan	-	-	-	21	10	3,528	-52%		
	Payday Loan / High Cost Credit	-	-	-	7	4	1,694	-43%		
	Overdrafts	-	-	-	23	12	2,689	-48%		
	Mortgage arrears	-	-	-	-	-	674			
	Rent arrears	-	-	-	36	46	5,667	28%		
C3	Others	-	-	-	71	50 <sup>4</sup>	10,177	-30%		
- 00	Amount of debt owed by client									
	Total		£743,366	£468,330	£854,534	£484,308	£186,250,137	-43%		
	Benefit overpayment		£26,008	£20,635	£35,868	£19,125	£6,283,913	-47%		
	Council Tax arrears		£43,021	£27,185	£50,378	£30,629	£20,075,954	-39%		
	Utility Arrears		£675	£444	£15,759	£37,222	£3,214,671	136%		
	Credit, store, and charge card debts		£219,574	£158,980	£345,054	£116,110	£34,926,764	-66%		
	Rent to own		£0	£0	£O	£O	£2,015,158			
	Catalogue		£29,898	£14,001	£46,071	£29,839	£3,858,004	-35%		
	Unsecured personal loan		£138,698	£108,083	£151,538	£61,684	£23,273,669	-59%		
	Payday Loan / High Cost Credit		£0	£0	£7,532	£1,495	£3,306,422	-80%		
	Overdrafts		£79,636	£23,829	£35,586	£14,203	£4,553,239	-60%		
	Mortgage arrears		£5,686	£0	£0	£0	£17,668,282			
	Rent arrears		£30,432	£40,158	£47,101	£66,655	£8,197,951	42%		
	Others		£169,738	£75,015	£119,648	£107,345 <sup>5</sup>	£58,876,109	-10%		

Other debts include; Hire Purchase, Court fines, Accountant fines, BID levy, Business Account, Car Insurance, DWP Social Fund, End of Tenancy fine, Vet bills, Tenancy cleaning charges, HMRC self-assessment, Industrial supplies, IVA, legal bills, dental bills, local traders, moving fees, garage bills, Wages O/P, parking charges, PPI, School meals, Tax self-assessment, Solicitor fees and unreturned library book fees

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	Money Advice Indicators							
				Orkney Islan	ıds		Scotland	Orkney I.
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
OP1.1	Breakdown of debt strategy agreed with client Sequestration Debt Arrangement Scheme Trust Deed Awaiting sequestration Token payments Pro rata offers Moratorium Debt written off Repayment plan Nil Payments/Offers Consolidation Loan Mortgage to rent/Shared equity Did not agree a debt strategy	- - - - - - - -	3 - 1 - 8 11 - - - 1 1 -	5 - - 15 16 - 1 - - 1	8 1 1 2 10 6 1 7 13 1 - - 24	8 26 30 36 91 45 24 31 75 - - 8	1,722 886 134 341 1,161 1,469 263 355 643 295 19 62 1,058	0% 2500% 2900% 1700% 810% 650% 2300% 343% 477% -100%
	Still awaiting outcome Other: please specify	-	34 -	12 -	-	12 28 <sup>6</sup>	2,550 2,595	
OC1	Financial gain Financial gain from money advice Financial gain from any other welfare benefits				*	£3,131	£30,217,870 £8,179,848	
	Total of ALL verified financial gain Total of ALL unverified financial gain				£1,357,586 *	£1,346,709	£323,876,347 £47,195,664	-1%

<sup>6</sup> Other debt strategies include 8 Full & Final Settlement, 10 Debt & Mental Health form, 1 Time to Pay Direction, 2 Time to Pay Orders and 7 Sale of Assets

	Welfare Rights	Advice Indicat	tors		
		Orkney	/ Islands	Scotland	Orkney I.
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19
	Total No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	282 232 £1,051,787 24 * * 30 * *	316 221 £1,132,165 42 18 24 20 15 5	67,249 55,436 £222,533,895 8,891 2,063 2,626 10,826 6,483 2,004 £44,553,543	12% -5% 8% 75% -33%
OP2, OP3, OC1	Attendance Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	61 44 £202,299 1 * * 1 *	102 61 £294,454 3 2 1 1 1 -	7,367 7,245 £29,556,233 190 119 37 58 42 26 £1,959,706	67% 39% 46% 200% 0%
	Bereavement Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * *	- 1 1 £9,800 - - - - - - - £0	190 129 £561,487 4 - - 5 - - £0	

Not all clients notify the service of the outcome of their claim, therefore there are a number of unknown outcomes for claims each year. The client financial gain figures supplied are therefore lower than the actual client financial gain obtained

	Welfare Rights	Advice Indicat	tors		
		Orkney	/ Islands	Scotland	Orkney I.
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19
	Carers Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	8 6 £21,668 - * * - * *	7 6 £23,763 1 1 - - - - £5,426	1,766 1,393 £4,194,118 22 9 1 1 5	-13% 0% 10%
OP2,	Child Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	1 1 £0 1 * * - *	4 3 £6,103 - - - - - - - 50	842 554 £880,829 18 4 1 8 7 3 £61,321	300% 200% -100%
OP3, OC1	Child Tax Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	4 1 £1,462 - * * - *	4 4 £21,908 - - - - - - - £0	1,469 579 £3,185,276 112 20 14 37 14 3 £196,224	0% 300% 1398%
	Cold Weather Payments and Winter Fuel Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	1 1 £140 - * * * *	- £0 - - - - - - £0	40 15 £2,592 3 1 - - - £300	-100% -100% -100%

	Welfare Rights	Advice Indicat	ors		
		Orkney	Islands	Scotland	Orkney I.
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19
	Contributory Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * *	4 4 £17,200 - - - - - - - £0	1,265 569 £2,632,769 309 86 50 257 192 30 £1,354,155	
OP2,	Disability Living Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	14 15 £56,498 2 * * 1 * £20,897	13 5 £20,754 1 - 1 2 1 1 £4,774	2,473 3,591 £6,146,411 329 90 119 493 291 110 £2,730,061	-7% -67% -63% -50% 100%
OP3, OC1	Discretionary Housing Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	4 4 £1,405 - * * * *	4 4 £1,952 - - - - - - 2	834 1,327 £1,308,618 20 10 1 - - - £11,654	0% 0% 39%
	Funeral Expenses No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * - * *	2 2 £2,532 - - - - - - - - £0	84 39 £52,282 9 1 - 1 - 5 £4,178	

	Welfare Rights	Advice Indicat	ors:		
		Orkney	Islands	Scotland	Orkney I.
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19
	Industrial Injuries Disablement Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	2 1 £2,647 - * * - * *	2 2 £7,342 - - - - - - - £0	73 35 £122,385 13 1 3 30 6 11 £20,126	0% 100% 177%
OP2,	Maternity Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	1 1 £2,981 - * * *	£0 - - - - - - - - - -	45 31 £157,684 - - - 4 2 1 £87,865	-100% -100% -100%
OF2, OP3, OC1	Pension Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	16 16 £71,780 - * * *	16 16 £86,939 - - - - - - - £0	1,334 2,156 £6,997,890 30 9 5 10 3 4 £87,623	0% 0% 21%
	Personal Independence Payment No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost	109 88 £544,790 3 * 16	107 69 £411,196 21 5 16 13 10	21,856 13,324 £66,356,434 3,796 688 1,299 5,177 2,979 1,064	-2% -22% -25% 600%
	Financial gain from MRs/appeals	£85,239	£113,878	£19,563,811	34%

	Welfare Rights	Advice Indicat	ors		
		Orkney	Islands	Scotland	Orkney I.
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19
	Scottish Welfare Fund No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * - *	2 2 £638 - - - - - - £0	2,111 1,068 £859,970 68 14 7 8 11 7 £21,285	
OP2,	State Pension No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	7 7 £30,397 - * * - * \$	1 1 £9,659 - - - - - - - - - - - -	177 154 £1,400,568 3 - 4 - - - - £0.00	-86% -86% -68%
OF2, OP3, OC1	Sure Start Maternity Grant No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * *	- - - - - - - - - - - - - -	80 77 £73,311 2 - - 1 2 - £1,000.00	
	Universal Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	2 2 £1,395 - * * * * \$ \$	8 5 £31,038 1 1 - - - - £3,707	4,098 3,604 £16,699,608 456 94 72 347 203 51 £1,115,462.61	300% 150% 2124%

Welfare Rights Advice Indicators								
		Orkney Islands		Scotland	Orkney I.			
Ref	Indicator	2017/18	2018/19 <sup>7</sup>	2018/19	%Change 2017/18 to 2018/19			
	Other							
	No. claims	52	39	21,147	-25%			
	No. awards made/maintained	45	36	19,547	-20%			
	Financial gain from awards made/maintained	£114,327	£186,886	£81,345,429	63%			
	No. Mandatory Reconsiderations (MRs)	17	15	3,508	-12%			
	No. MRs won	*	9	917				
	No. MRs lost	*	6	1,012				
	No. appeals	12	4	4,389	-67%			
	No. appeals won	*	4	2,730				
	No. appeals lost	*	-	689				
	Financial gain from MRs/appeals	£94,201	£70,599	£17,274,829	-25%			

Softer Outcomes							
		Orkney Islands		Scotland	Orkney I.		
Ref	Indicator	2017/18	2018/19 <sup>8</sup>	2018/19	%Change 2017/18 to 2018/19		
OC2	Number of service users self-reporting improved health and wellbeing as a direct result of getting advice/support from the service  I've been feeling more relaxed  Agree	-	_	1,554			
	Disagree I've been feeling physically better	-	-	183			
	Agree Disagree	-	-	304 5			
	I've been feeling better about myself Agree Disagree	- -		329 7			
	l've been feeling more optimistic about the future Agree Disagree	- -	- -	324 12			
	I've been getting on better with others Agree Disagree	- -	-	292 2			
OC3	Number of service users self-reporting improved capacity and ability to cope as a direct result of getting advice/support from the service						
	I am thinking more clearly Agree Disagree		12 9	347 14			
	I feel more in control of my life Agree Disagree		17 -	351 5			
	I am more able to make decisions Agree Disagree		18	1,644 76			
	I am more able to cope with day to day issues/problems Agree Disagree		17 -	346 12			
	I know when to seek support and where to get it Agree Disagree		18 -	356 4			

A client satisfaction survey was posted to every client at the point of closing their case. Only a small number were returned

Softer Outcomes							
			Orkney Islands		Orkney I.		
Ref	Indicator	2017/18	2018/19 <sup>s</sup>	2018/19	%Change 2017/18 to 2018/19		
OC4	Number of service users self-reporting increased financial stability and resilience as a direct result of getting advice/support from the service						
	I recognise when I need help to sort out my money Agree Disagree	- -	20	356 2			
	I am confident that I am getting all the benefits/help to which I am legally entitled Agree Disagree	- -	21	360 2			
	I know how much money I have to spend Agree Disagree	- -	19	359 2			
	I can better manage my money Agree Disagree	- -	19 -	1,393 156			
	I would be better able to cope if I had an unexpected expense Agree Disagree	- -	6 3	339 12			