Common Advice Performance Management Reporting Framework Summary 2018/19

Comhairle nan Eilean Siar









The Common Advice Performance Management Reporting Framework (CAPMRF) has been developed in consultation with local authorities and other key stakeholders. It aims to measure key performance indicators for welfare and money advice services funded by local authorities on both an in-house and commissioned basis. This is a summary of the key findings from the data returns for 2018/19 for the CAPMRF for Comhairle nan Eilean Siar Council.

This is the second year in which the data has been collected in relation to both welfare and money advice services, making it possible to begin to identify changes over time at both local and national levels. Prior to 2017/18, three iterations, covering 2014/15 through to 2016/17, covered money advice only. Therefore, longer term trends can be examined for indicators covering money advice. The information received from individual local authorities has been collated in order to produce a Scotland-wide analysis reflecting the significant impact of welfare and money advice services at a national level. This should be considered in conjunction with this local summary. The key findings are detailed below:

Key Points:

- In 2018/19 there was £220,413 of local authority investment in the external service.
- A total of 1,163 clients were supported by the service in 2018/19, including 704 new clients.
- 285 debt clients were supported in 2018/19 with a total of £1,410,461 debt owed. The most common type of debt clients accessed the service with was credit, store, and charge card debts which made up 28% of debt clients and 54% of debt owed. The amount of debt owed for this type of debt has increased 130% since 2015/16.
- A large proportion of clients had positive outcomes in relation to welfare rights issues. 83% (35) of mandatory reconsiderations were won and 100% (5) of appeals were won.
- A total of £793,858 financial gain was secured for clients, £631,347 from awards made/maintained and £162,511 from mandatory reconsiderations and appeals.

	Services, Investment and Volume							
		Eilea	n Siar	Scotland	Eilean Siar			
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19			
C1	Number of services in the LA area In-House Money advice Welfare rights Combined External Money advice Welfare rights Combined¹	- - - - 1	- - - - 1	3 11 15 5 1 65	0%			
	Case management system/s	CASTLE	CASTLE 2017					
11	Number of FTE staff In-House External Number of Volunteer FTE staff In-House External	- 2.5 - 1.8	- 4.6 - 1.0	466 443 10 563	84%			
12	Local Authority Funding In-House External Other Sources of Funding Scottish Legal Aid Board Scottish Government Big Lottery Fund European Social Fund Other	£0 £220,000 - - - - - £0	£0 £220,413 £25,017 £46,200 £25,000 ²	£14,753,814 £11,143,981 £771,398 £545,522 £290,094 £459,223 £1,977,490	0%			

¹ Western Isles Citizens Advice Service

² Bank of Scotland

	Services,	Investment and	d Volume		
		Eilea	n Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
	Volume Contacts Total Clients New Clients	- - -	2,687 1,163 704	307,511 244,637 61,652	
	Contacts by channel ³ Face-to-face Telephone Email Web Webchat	- - - -	- - - -	103,407 56,566 22,286 4,739 833	
	Number of benefit entitlement checks carried out ⁴	*	-	44,416	
	Referrals ⁵ Self-referral Local authority:	-	833	77,897	
A1	Housing Social Services Revenues Employability Other Primary Health Care Third Sector Other	- - - - - -	5 6 4 - 5 34 34	4,181 8,357 1,264 1,847 6,558 12,202 5,790 11,972	
	Open SNSIAP cases ⁶ Type II Type III	- - -	- 367 13	8,774 20,667 7,885	
	Closed SNSIAP cases ⁷ Type I Type II Type III	- - -	- - -	15,432 25,043 5,210	

³ Contacts cannot be extrapolated for the first contact only

⁴ CASTLE does not record separately from a client record the number of benefit entitlement checks carried out

⁵ Not all referrals have been recorded

⁶ CASTLE does not record under SNSIAP if a case is open or closed

⁷ CASTLE does not record under SNSIAP if a case is open or closed

	Services, Investment and Volume							
		Eilea	n Siar	Scotland	Eilean Siar			
Ref	Indicator	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19			
	First reason for contacting agency							
	Benefit Overpayment	-	-	721				
	Council Tax arrears	-	-	2,189				
	Credit, store and charge card debts	-	-	1,612				
	Catalogue debts	-	-	666				
	PPI	-	-	457				
	Payday Loan /High cost credit	-	-	367				
	Unsecured personal loan (except	-	-	1,110				
	payday loans)							
	Bank and Building society	-	-	676				
	overdrafts							
A1	Mortgage arrears	-	-	337				
	Rent arrears	-	-	2,989				
	Help with appealing welfare benefit	-	-	3,297				
	decision			0.074				
	Assistance with making initial	-	-	6,271				
	benefit application			240				
	Sanctioned	-	-	249				
	Benefits entitlement check	-	-	28,582				
	Issue relating to right to reside	-	-	199				
	Seeking to access other funds (i.e.	-	-	1,461				
	grants)			25.720				
	Other (Please specify)	-	-	25,736				

		Client Demo	graphics			
			Eilea	n Siar	Scotland	Eilean Siar
Ref	Demographic	Categories	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
	Sex	Male Female Not recorded Prefer not to answer	- - - *	199 257 707 -	79,041 98,580 39,814 2,330	
C2	Age ⁸	0-15 16-24 25-34 35-44 45-59 60-64 65-70 71+ Not Recorded Prefer not to answer	- - - * * *	- 76 116 146 320 109 - - 158	803 13,350 26,767 31,774 41,754 20,258 12,890 21,652 38,752 9,365	
	Ethnicity	White Any Mixed or Multiple Ethnic Groups Asian, Asian Scottish or Asian British African Caribbean or Black Other Ethnic Group Not Recorded Prefer not to answer	- - - - - - *	433 - 6 1 - 2 718 3	137,977 951 3,261 1,727 500 1,831 60,983 4,661	
	Disability or long-term condition	Yes No Not Recorded	- - -	281 158 724	60,955 51,966 64,289	
	Income ⁹	£6,000 or less £6,001-£10,000 £10,001-£15,000 £15,001-£20,000 £20,001-£25,000 £25,001-£30,000 £30,001-£40,000 Over £40,000 Not Recorded Prefer not to answer	- - - - - - - *	- 33 47 35 24 8 7 3 1,006	18,256 13,954 11,306 7,647 3,579 2,324 1,316 640 92,673 4,138	

⁸ CASTLE record age differently. Figures also include 188 clients aged 65-79 and 50 clients aged 80+

^{9 2018/19} income figures are only recorded for debt clients. The brackets used by CASTLE start with £0-£10,000, figures have been included under £6,001-£10,000

		Client Demo	graphics			
			Eilea	n Siar	Scotland	Eilean Siar
Ref	Demographic	Categories	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
C2	Economic Status	Self employed Employed full time Employed part time Looking after the home or family Permanently retired from work Unemployed and seeking work At school In further/higher education Gov't work or training scheme Permanently sick or disabled Unable to work because of short-term illness or injury Other Not recorded Prefer not to answer	- - - - - - - - - - - *	27 80 56 9 103 29 - - - 123 27 ¹⁰ 708 1	3,477 16,169 13,548 5,116 17,358 18,157 729 1,097 816 26,733 8,114 3,401 80,313 5,734	
	Housing Tenure ¹¹	Owner occupied Social rented Private rented Temporary accommodation Homeless Other Not recorded Prefer not to answer	- - * * - - *	173 183 41 - 17 40 ¹² 704 1	23,012 54,932 13,782 2,717 1,475 9,619 85,407 6,530	
C2	Household Composition ¹³	Single adult (non-pensioner) Single pensioner Small single parent (1 or 2 children) Large single parent (3 or more children) Young single parent (1 adult under 25, and 1 or more children) Family (2 adults, and 1 or more children) Large family (2 adults, and 3 or more children)	* * *	136 56 44 - 9 68	34,748 4,476 11,406 747 556 10,633 1,036	
		Adult family (2 or more non- pensioners, and no children) Older adult family (contains at least 1 pensioner) Not recorded Prefer not to answer	- - *	65 69 703 3	16,485 6,038 84,338 10,422	

¹⁰ Includes 6 students, 18 not seeking work and 2 "other"

¹¹ CASLTE combines categories "Temporary Accommodation and "Homeless", figures for both categories have been recorded under "Homeless"

¹² Includes 27 "Staying with friends/relatives"

^{13 2018/19} figures also include 9 "Other". CASTLE records a "family with a child under 1" and a "family with a mother under 24" separately, figures for both categories have been recorded under "Young Single Parent".

	Money Advice Indicators							
				Eilean Siar			Scotland	Eilean Siar
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
C3	Number of clients Total Benefit overpayment Council Tax arrears Utility Arrears Credit, store, and charge card debts Rent to own Catalogue Unsecured personal loan Payday Loan / High Cost Credit Overdrafts Mortgage arrears Rent arrears Others Amount of debt owed by client Total Benefit overpayment Council Tax arrears Utility Arrears Credit, store, and charge card debts Rent to own Catalogue Unsecured personal loan Payday Loan / High Cost Credit Overdrafts Mortgage arrears	- - - - - - - - - - - - - - - - - - -	£1,402,641 £64,459 £70,142 £23,641 £332,676 £48,733 £26,537 £242,997 £0 £244,959 £27,102	- - - - - - - - - - - - - - - - - - -	- - - - - - - - - - - - - - - - - - -	285 43 7 55 79 - 40 28 9 22 1 1 1 - \$1,410,461 £115,898 £103,583 £43,686 £764,221 £0 £71,097 £219,754 £9,640 £68,947 £11,177	43,593 1,845 5,174 4,055 5,452 455 2,183 3,528 1,694 2,689 674 5,667 10,177 £186,250,137 £6,283,913 £20,075,954 £3,214,671 £34,926,764 £2,015,158 £3,858,004 £23,273,669 £3,306,422 £4,553,239 £17,668,282	2018/19
	Rent arrears Others	- -	£51,537 £269,858	£34,338 £67,701	-	£2,457 £0	£8,197,951 £58,876,109	

	Money Advice Indicators							
Eilean Siar						Scotland	Eilean Siar	
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
OP1.1	Breakdown of debt strategy agreed with client Sequestration Debt Arrangement Scheme Trust Deed Awaiting sequestration Token payments Pro rata offers Moratorium Debt written off Repayment plan Nil Payments/Offers Consolidation Loan Mortgage to rent/Shared equity Did not agree a debt strategy Still awaiting outcome	5 2 1 1 7 32 6 2 - -	4 2 1 - 12 17 - 2 - - - - 92 5	10 1 - 5 12 10 2 4 10 - - - 92 -	- - - - - - - - -	- - - - - - - - -	1,722 886 134 341 1,161 1,469 263 355 643 295 19 62 1,058 2,550	
OC1	Other: please specify Financial gain Financial gain from money advice Financial gain from any other welfare benefits Total of ALL verified financial gain Total of ALL unverified financial gain	85	-	-	* * *	- - - £793,858	2,595 £30,217,870 £8,179,848 £323,876,347 £47,195,664	

	Welfare Rights Ad	vice Indica	tors		
		Eilea	an Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Total No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * - *	1,769 172 £631,347 42 35 7 5 5	67,249 55,436 £222,533,895 8,891 2,063 2,626 10,826 6,483 2,004 £44,553,543	
OP2, OP3, OC1	Attendance Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	149 30 £122,939 5 4 1 1 1 - £17,866	7,367 7,245 £29,556,233 190 119 37 58 42 26 £1,959,706	
	Bereavement Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * *	8 - - - - - - - \$	190 129 £561,487 4 - - 5 - - - £0	

	Welfare Rights Ad	vice Indica	tors		
		Eilea	an Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Carers Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Child Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Child Tax Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	* * - * * * - * * * - * * * - * * - * * - * * - * * - * * - * * - * * - * * - * - * - * * * - * * - * - * - * - * * * - * * - * - * - * - * * * - * * - * * - * * - * - * - * - * * * - * * - * - * - * - * - * - * * * - * * - * - * - * - * * * - * * - * - * - * - * * * - * * - *	57 2 £6,722 - - - - - £0 30 4 £10,452 - - - - - - - £0 87 4 £14,679 2 2 - - - - - - - - - - - - - - -	1,766 1,393 £4,194,118 22 9 1 1 1 5 £63,942 842 554 £880,829 18 4 1 8 7 3 £61,321 1,469 579 £3,185,276 112 20 14 37 14 37 14 3 £196,224	
	Cold Weather Payments and Winter Fuel Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals lost	- - - * *	7 - - - - -	40 15 £2,592 3 1 -	
	No. appeals lost Financial gain from MRs/appeals	-	£0	£300	

	Welfare Rights Ad	vice Indica	tors		
		Eilea	an Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Contributory Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Disability Living Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals Discretionary Housing Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals lost Financial gain from MRs/appeals Funeral Expenses No. claims No. awards made/maintained Financial gain from awards made/maintained No. Amadatory Reconsiderations (MRs) No. awards made/maintained Financial gain from awards made/maintained No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won	** **	351 29 £124,546 13 11 2 2 2 2 - £65,947 58 5 £17,670 5 3 2 1 1 - £17,670	1,265 569 £2,632,769 309 86 50 257 192 30 £1,354,155 2,473 3,591 £6,146,411 329 90 119 493 291 110 £2,730,061 834 1,327 £1,308,618 20 10 1 - - - £11,654	
	No. MRs lost No. appeals No. appeals won No. appeals lost	* - *	- - - - - -	- 1 - - - - -	
	No. appeals No. appeals won	- * *	- - - £0	- 1 - - £4,178	

	Welfare Rights Ad	vice Indica	tors		
		Eilea	an Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Industrial Injuries Disablement Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Maternity Allowance No. claims	- - * * *	1 - - - - - - £0	73 35 £122,385 13 1 3 30 6 11 £20,126	
OP2,	No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * - *	£0 - - - - - - £0	31 £157,684 - - - 4 2 1 £87,865	
OP3, OC1	Pension Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	85 3 £11,886 - - - - - - £0	1,334 2,156 £6,997,890 30 9 5 10 3 4 £87,623	
	Personal Independence Payment No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * * *	636 72 £245,395 14 12 2 1 1 - £43,570	21,856 13,324 £66,356,434 3,796 688 1,299 5,177 2,979 1,064 £19,563,811	

	Welfare Rights Ad	vice Indica	tors		
		Eilea	an Siar	Scotland	Eilean Siar
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Scottish Welfare Fund No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals State Pension	- - - * * * *	38 3 £528 - - - - - - £0	2,111 1,068 £859,970 68 14 7 8 11 7 £21,285	
OP2, OP3.	No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * - *	3 £22,661 - - - - - - £0.00	177 154 £1,400,568 3 - 4 - - - - £0.00	
OP3, OC1	Sure Start Maternity Grant No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * *	8 - - - - - - - £0.00	80 77 £73,311 2 - - 1 2 - £1,000.00	
	Universal Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * *	8 8 £31,521 3 3 - - - - - £8,040.29	4,098 3,604 £16,699,608 456 94 72 347 203 51 £1,115,462.61	

Welfare Rights Advice Indicators							
		Eilean Siar		Scotland	Eilean Siar		
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19		
	Other ¹⁴						
	No. claims	-	234	21,147			
	No. awards made/maintained	-	9	19,547			
	Financial gain from awards made/maintained	-	£22,348	£81,345,429			
	No. Mandatory Reconsiderations (MRs)	-	-	3,508			
	No. MRs won	*	-	917			
	No. MRs lost	*	-	1,012			
	No. appeals	-	-	4,389			
	No. appeals won	*	-	2,730			
	No. appeals lost	*	-	689			
	Financial gain from MRs/appeals	-	£O	£17,274,829			

Softer Outcomes						
		Eilean Siar		Scotland	Eilean Siar	
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19	
OC2	Number of service users self-reporting improved health and wellbeing as a direct result of getting advice/support from the service I've been feeling more relaxed Agree	_	_	1,554		
	Disagree I've been feeling physically better Agree	-	-	183		
	Disagree	-	-	5		
	I've been feeling better about myself Agree Disagree	-	- -	329 7		
	l've been feeling more optimistic about the future Agree Disagree	- -	- -	324 12		
	I've been getting on better with others Agree Disagree	-	- -	292 2		
OC3	Number of service users self-reporting improved capacity and ability to cope as a direct result of getting advice/support from the service					
	I am thinking more clearly Agree Disagree	-	- -	347 14		
	I feel more in control of my life Agree Disagree	-	- -	351 5		
	I am more able to make decisions Agree Disagree	-	- -	1,644 76		
	I am more able to cope with day to day issues/problems Agree Disagree	- -	- -	346 12		
OC3	I know when to seek support and where to get it Agree Disagree	- -	- -	356 4		

Softer Outcomes							
		Eilean Siar		Scotland	Eilean Siar		
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19		
	Number of service users self-reporting increased financial stability and resilience as a direct result of getting advice/support from the service						
OC4	I recognise when I need help to sort out my money Agree Disagree	-	- -	356 2			
	I am confident that I am getting all the benefits/help to which I am legally entitled Agree Disagree	- -	- -	360 2			
	I know how much money I have to spend Agree Disagree	-	- -	359 2			
	l can better manage my money Agree Disagree	- -	- -	1,393 156			
	I would be better able to cope if I had an unexpected expense Agree Disagree	- -	<u>-</u>	339 12			





