Common Advice Performance Management Reporting Framework Summary 2018/19

Perth & Kinross Council









The Common Advice Performance Management Reporting Framework (CAPMRF) has been developed in consultation with local authorities and other key stakeholders. It aims to measure key performance indicators for welfare and money advice services funded by local authorities on both an in-house and commissioned basis. This is a summary of the key findings from the data returns for 2018/19 for the CAPMRF for Perth & Kinross Council.

This is the second year in which the data has been collected in relation to both welfare and money advice services, making it possible to begin to identify changes over time at both local and national levels. Prior to 2017/18, three iterations, covering 2014/15 through to 2016/17, covered money advice only. Therefore, longer term trends can be examined for indicators covering money advice. The information received from individual local authorities has been collated in order to produce a Scotland-wide analysis reflecting the significant impact of welfare and money advice services at a national level. This should be considered in conjunction with this local summary. The key findings are detailed below:

Key Points:

- Local authority funding for the external service has reduced 21% from £207,089 in 2017/18 to £163.766 in 2018/19.
- 58% of clients were in some form of employment in 2018/19.
- Overall there has been a reduction in the number of debt clients and the amount of debt owed by these clients. Between 2017/18 and 2018/19 the total number of debt clients reduced 24% from 1,851 to 1,411 and the total debt owed reduced 37% from £10,162,832 to £6,375,946.

* Please note, 2018/19 figures do not include any information from the internal service

	Services, Investment and Volume							
		Perth & Ki	nross	Scotland	P&K.			
Ref	Indicator	2017/18	2018/19 ¹	2018/19	% Change 2017/18 to 2018/19			
C1	Number of services in the LA area In-House Money advice Welfare rights² Combined External Money advice³ Welfare rights Combined	- 1 - 1 -	- 1 - 1 -	3 11 15 5 1 65	0%			
	Case management system/s	AIS/SWIFT Social Work database, CASTLE	CASTLE - CAB					
l1	Number of FTE staff In-House External Number of Volunteer FTE staff In-House	7.0 5.5 -	- 5.0 -	466 443 10	-9%			
l2	External Local Authority Funding In-House External Other Sources of Funding Scottish Legal Aid Board Scottish Government Big Lottery Fund European Social Fund Other	£208,979 £207,089 - - - £94,510 £50,361	£163,766 £16,664 £0	\$14,753,814 £11,143,981 £771,398 £545,522 £290,094 £459,223 £1,977,490	-21% -82% -100%			

¹ Figures do not include Perth & Kinross Welfare Rights Team

² Perth & Kinross Welfare Rights Team

³ Perth Citizens Advice Bureau (CAB) Money Advic

	Servi	ces, Investment and	Volume		
		Perth & K	inross	Scotland	P&K.
Ref	Indicator	2017/18	2018/19¹	2018/19	% Change 2017/18 to 2018/19
	Volume Contacts Total Clients New Clients	5,836 3,639 ⁴ 3,492	581 745 581	307,511 244,637 61,652	-90% -80% -83%
	Contacts by channel ⁵ Face-to-face Telephone Email Web Webchat	1,001 2,124 1,377 360	- - - -	103,407 56,566 22,286 4,739 833	
	Number of benefit entitlement checks carried out	*	-	44,416	
	Referrals Self-referral Local authority:	1,565	-	77,897	
A1	Housing Social Services Revenues Employability Other Primary Health Care Third Sector Other	120 481 219 - - 1 147 325	- - - - - -	4,181 8,357 1,264 1,847 6,558 12,202 5,790 11,972	
	Open SNSIAP cases Type I Type II Type III	- 300 -	- - -	8,774 20,667 7,885	
	Closed SNSIAP cases Type I Type II Type III	- 352 -	- - -	15,432 25,043 5,210	

⁴ Figures from the Welfare Rights Team include new clients only

^{5 2018/19} figures have been excluded as these include multiple contacts per client

Services, Investment and Volume							
		Perth & K	inross	Scotland	P&K.		
Ref	Indicator	2017/18	2018/19¹	2018/19	% Change 2017/18 to 2018/19		
A1	First reason for contacting agency Benefit Overpayment Council Tax arrears Credit, store and charge card debts Catalogue debts PPI Payday Loan /High cost credit Unsecured personal loan (except payday loans) Bank and Building society overdrafts Mortgage arrears Rent arrears Help with appealing welfare benefit decision Assistance with making initial benefit application Sanctioned Benefits entitlement check Issue relating to right to reside Seeking to access other funds	- - - - - - - - - -	- - - - - - - - - -	721 2,189 1,612 666 457 367 1,110 676 337 2,989 3,297 6,271 249 28,582 199 1,461			
	(i.e. grants) Other (Please specify)	-	-	25,736			

		Client Demo	graphics			
			Perth &	Kinross	Scotland	P&K
Ref	Demographic	Categories	2017/18	2018/19 ⁶	2018/19	% Change 2017/18 to 2018/19
	Sex	Male Female Not recorded Prefer not to answer	226 227 199 *	238 255 250 2	79,041 98,580 39,814 2,330	5% 12% 26%
	Age ⁷	0-15 16-24 25-34 35-44 45-59 60-64 65-70 71+ Not Recorded Prefer not to answer	50 103 138 176 * * *	- 55 131 169 227 43 51 7 62	803 13,350 26,767 31,774 41,754 20,258 12,890 21,652 38,752 9,365	10% 27% 22% 29%
C2	Ethnicity	White Any Mixed or Multiple Ethnic Groups Asian, Asian Scottish or Asian British African Caribbean or Black Other Ethnic Group Not Recorded Prefer not to answer	411 - 5 - 1 235 *	480 - 7 2 2 2 2 249 3	137,977 951 3,261 1,727 500 1,831 60,983 4,661	17% 40% 100% 6%
	Disability or long-term condition	Yes No Not Recorded	174 219 259	215 265 265	60,955 51,966 64,289	24% 21% 2%
	Income	£6,000 or less £6,001-£10,000 £10,001-£15,000 £15,001-£20,000 £20,001-£25,000 £25,001-£30,000 £30,001-£40,000 Over £40,000 Not Recorded Prefer not to answer	- - - - - - - - *	- 119 ⁸ 100 85 44 33 27 18 199	18,256 13,954 11,306 7,647 3,579 2,324 1,316 640 92,673 4,138	

⁶ Figures do not include Perth & Kinross Welfare Rights Team

^{7 2018/19} figures include 51 clients aged 65-79, these have been included under 65-70, and 7 clients aged 80+, these have been included under 71+

This includes all clients with an income below £10,000 as CAB does not include a separate category for £6,000 or less

		Client Demog	ıraphics			
			Perth &	Kinross	Scotland	P&K
Ref	Demographic	Categories	2017/18	2018/19 ⁶	2018/19	% Change 2017/18 to 2018/19
C2	Economic Status	Self employed Employed full time Employed part time Looking after the home or family Permanently retired from work Unemployed and seeking work At school In further/higher education Gov't work or training scheme Permanently sick or disabled Unable to work because of short-term illness or injury Other Not recorded Prefer not to answer	32 133 64 16 32 29 - 6 - 85 - - 255 *	40 170 72 15 33 54 - 11 - 80° - 17 251 2	3,477 16,169 13,548 5,116 17,358 18,157 729 1,097 816 26,733 8,114 3,401 80,313 5,734	25% 28% 13% -6% 3% 86% 83% -6%
	Housing Tenure	Owner occupied Social rented Private rented Temporary accommodation Homeless Other Not recorded Prefer not to answer	74 175 103 * * 57 243	93 217 108 - 9 51 258 9	23,012 54,932 13,782 2,717 1,475 9,619 85,407 6,530	26% 24% 5% -11% 6%
	Household Composition	Single adult (non-pensioner) Single pensioner Small single parent (1 or 2 children) Large single parent (3 or more children) Young single parent (1 adult under 25, and 1 or more	135 19 * *	164 20 66 -	34,748 4,476 11,406 747 556	21% 5%
C2		children) Family (2 adults, and 1 or more children) Large family (2 adults, and 3 or more children)	*	97 8	10,633 1,036	
		Adult family (2 or more non- pensioners, and no children) Older adult family (contains at	73 16	97 21	16,485 6,038	33% 31%
		least 1 pensioner) Not Recorded Prefer not to answer	246	268 4	84,338 10,422	9%

⁹ This includes 'Unable to work because of short-term illness or injury' as these categories are not recorded separately

	Money Advice Indicators									
				Perth & Kinro		Scotland	P&K			
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19		
	Number of clients									
	Total	-	-	-	1,851	1,411	43,593	-24%		
	Benefit overpayment	-	-	-	111	76	1,845	-32%		
	Council Tax arrears	-	-	-	222	192	5,174	-14%		
	Utility Arrears	-	-	-	211	185	4,055	-12%		
	Credit, store, and charge card debts	-	-	-	240	192	5,452	-20%		
	Rent to own	-	-	-	-	-	455			
	Catalogue	-	-	-	65	68	2,183	5%		
	Unsecured personal loan	-	-	-	192	134	3,528	-30%		
	Payday Loan / High Cost Credit	-	-	-	65	49	1,694	-25%		
	Overdrafts	-	-	-	133	100	2,689	-25%		
	Mortgage arrears	-	-	-	27	25	674	-7%		
	Rent arrears	-	-	-	134	133	5,667	-1%		
C3	Others	-	-	-	451	257	10,177	-43%		
CS	Amount of debt owed by client									
	Total		£7,855,295	£8,160,870	£10,162,832	£6,375,946	£186,250,137	-37%		
	Benefit overpayment		£268,975	£132,592	£321,486	£242,670	£6,283,913	-25%		
	Council Tax arrears		£475,636	£615,250	£640,097	£589,524	£20,075,954	-8%		
	Utility Arrears		£108,422	£84,126	£172,376	£133,362	£3,214,671	-23%		
	Credit, store, and charge card debts		£1,246,102	£1,374,729	£1,474,865	£1,695,803	£34,926,764	15%		
	Rent to own		£80,759	£103,239	-	-	£2,015,158			
	Catalogue		£69,462	£92,856	£117,956	£140,630	£3,858,004	19%		
	Unsecured personal loan		£854,739	£829,676	£1,214,233	£810,553	£23,273,669	-33%		
	Payday Loan / High Cost Credit		£73,841	£49,372	£89,064	£123,235	£3,306,422	38%		
	Overdrafts		£509,788	£187,574	£241,557	£183,719	£4,553,239	-24%		
	Mortgage arrears		£689,499	£957,099	£797,464	£742,969	£17,668,282	-7%		
	Rent arrears		£259,148	£366,289	£295,068	£338,519	£8,197,951	15%		
	Others ¹⁰		£3,218,925	£3,368,068	£4,798,666	£1,374,962 ¹¹	£58,876,109	-71%		

¹⁰ Other includes; Business debts, Tax/National Insurance, Hire Purchase and purchased debt where the original creditor is not known

Includes 22 clients with Business Debt of £321,551, 23 clients with Hire Purchase debt of £128,069 and 331 with 'other' debts of £925,342

	Money Advice Indicators							
				Perth & Kinro	oss		Scotland	P&K
Ref	Indicator	2014/15	2015/16	2016/17	2017/18	2018/19	2018/19	% Change 2017/18 to 2018/19
OP1.1	Breakdown of debt strategy agreed with client ¹² Sequestration Debt Arrangement Scheme Trust Deed Awaiting sequestration Token payments Pro rata offers Moratorium Debt written off Repayment plan Nil Payments/Offers Consolidation Loan Mortgage to rent/Shared equity Did not agree a debt strategy Still awaiting outcome	94 28 1 - 8 6 - 5 - -	47 12 - - 4 10 - 10 - - - 4	50 25 1 2 10 38 - 3 - - - - - 155 186	35 21 - - 11 2 - 17 - - -	82 45 1 - 22 63 2 13 - - 1 - 179 ¹³ 261	1,722 886 134 341 1,161 1,469 263 355 643 295 19 62 1,058 2,550	134% 114% 100% 3050% -24%
	Other: please specify	20	-	-	-	49	2,595	
OC1	Financial gain Financial gain from money advice Financial gain from any other welfare benefits Total of ALL verified financial gain Total of ALL unverified financial gain				£6,344,267	£1,340.866 £1,340,886	£30,217,870 £8,179,848 £323,876,347 £47,195,664	-79%

^{12 2017/18} data includes partial data due to changes in the reporting system

¹³ Includes clients who have been advised and are taking action for themselves

	Welfare Rights	Advice Indicat	tors		
		Perth &	Kinross	Scotland	P&K
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Total No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Attendance Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- £0 - * * 143 * \$ £619,359	- £0 - - - - - £0	67,249 55,436 £222,533,895 8,891 2,063 2,626 10,826 6,483 2,004 £44,553,543 7,367 7,245 £29,556,233 190 119 37 58 42 26 £1,959,706	-100% -100%
	Bereavement Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * - * *	- - - - - - - -	190 129 £561,487 4 - - 5 - - £0	

	Welfare Rights	Advice Indicat	ors		
		Perth &	Kinross	Scotland	P&K
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
	Carers Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Child Benefit No. claims No. awards made/maintained	- - * * * * *	- - - - - - -	1,766 1,393 £4,194,118 22 9 1 1 5 £63,942	
OP2,	Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - * - 3 * *	- - - - - -	£880,829 18 4 1 8 7 3 £61,321	
OP3, OC1	Child Tax Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * *	- - - - - - - - -	1,469 579 £3,185,276 112 20 14 37 14 3 £196,224	
	Cold Weather Payments and Winter Fuel Payments No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * *	- - - - - - - - - \$	40 15 £2,592 3 1 - - - - £300	

	Welfare Rights	Advice Indicat	ors		
		Perth &	Kinross	Scotland	P&K
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Contributory Benefits No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Disability Living Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals Discretionary Housing Payments No. claims No. awards made/maintained Financial gain from awards made/maintained	- - - * * \$ \$ \$0 - - - - * * \$ \$20 * *	- - - - - - - - - - - - - - - - - - -	1,265 569 £2,632,769 309 86 50 257 192 30 £1,354,155 2,473 3,591 £6,146,411 329 90 119 493 291 110 £2,730,061	2010/13
	No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- * 2 * *	- - - - - -	20 10 1 - - - £11,654	
	Funeral Expenses No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- - - * * * *	- - - - - - -	84 39 £52,282 9 1 - 1 - £4,178	

	Welfare Rights	Advice Indicat	tors		
		Perth &	Kinross	Scotland	P&K
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Industrial Injuries Disablement Benefit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals won No. daims No. claims No. awards made/maintained Financial gain from MRs/appeals Maternity Allowance No. claims No. awards made/maintained Financial gain from awards made/maintained No. MRs won No. MRs won No. MRs won No. appeals lost Financial gain from MRs/appeals Pension Credit No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. Was won No. appeals lost Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs won No. appeals lost Financial gain from MRs/appeals Personal Independence Payment No. claims No. awards made/maintained Financial gain from awards made/maintained No. daypeals lost Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. Appeals No. appeals No. awards made/maintained Financial gain from awards made/maintained No. MRs won No. MRs won No. MRs lost No. appeals No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	* * * \$£0	- - - - - - - - - - - - - - - - - - -	73 35 £122,385 13 1 3 30 6 11 £20,126 45 31 £157,684 4 2 1 £87,865 1,334 2,156 £6,997,890 30 9 5 10 3 4 £87,623 21,856 13,324 £66,356,434 3,796 688 1,299 5,177 2,979 1,064 £19,563,811	

	Welfare Rights	Advice Indicat	ors		
		Perth &	Kinross	Scotland	P&K
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19
OP2, OP3, OC1	Scottish Welfare Fund No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals lost Financial gain from MRs/appeals State Pension No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals Sure Start Maternity Grant No. claims No. awards made/maintained Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. appeals No. appeals lost Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost No. appeals No. appeals No. appeals No. appeals won No. MRs lost No. appeals lost Financial gain from MRs/appeals Universal Credit No. claims No. awards made/maintained		- - - - - - - - - - - - - - - - - - -	2,111 1,068 £859,970 68 14 7 8 11 7 £21,285 177 154 £1,400,568 3 - 4 - - - - £0.00 80 77 £73,311 2 - 1 2 - 1 2 - \$1,000.00	
	Financial gain from awards made/maintained No. Mandatory Reconsiderations (MRs) No. MRs won No. MRs lost	- * *	- - - -	£16,699,608 456 94 72	
	No. appeals No. appeals won No. appeals lost Financial gain from MRs/appeals	- * * £0.00	- - - -	347 203 51 £1,115,462.61	

Welfare Rights Advice Indicators							
		Perth & Kinross		Scotland	P&K		
Ref	Indicator	2017/18	2018/19	2018/19	%Change 2017/18 to 2018/19		
	Other ¹⁴						
	No. claims	-	-	21,147			
	No. awards made/maintained	-	-	19,547			
	Financial gain from awards made/maintained	-	-	£81,345,429			
	No. Mandatory Reconsiderations (MRs)	-	-	3,508			
	No. MRs won	*	-	917			
	No. MRs lost	*	-	1,012			
	No. appeals	8	-	4,389			
	No. appeals won	*	-	2,730			
	No. appeals lost	*	_	689			
	Financial gain from MRs/appeals	£1,917	-	£17,274,829			

^{14 2017/18} includes Income Support, JSA and Housing Benefit

Softer Outcomes						
		Perth & Kinross		Scotland	P&K	
Ref	Indicator	2017/18	2018/19 ¹⁵	2018/19	%Change 2017/18 to 2018/19	
OC2	Number of service users self-reporting improved health and wellbeing as a direct result of getting advice/support from the service I've been feeling more relaxed Agree Disagree I've been feeling physically better Agree	- -	-	1,554 183 304		
	Disagree I've been feeling better about myself Agree Disagree	- - -	- - -	5 329 7		
	l've been feeling more optimistic about the future Agree Disagree	- -	- -	324 12		
	l've been getting on better with others Agree Disagree	-	-	292 2		
	Number of service users self-reporting improved capacity and ability to cope as a direct result of getting advice/support from the service					
	I am thinking more clearly Agree Disagree	-	-	347 14		
OC3	I feel more in control of my life Agree Disagree	- -	-	351 5		
	I am more able to make decisions Agree Disagree	- -		1,644 76		
	I am more able to cope with day to day issues/problems Agree Disagree	- -	-	346 12		
	I know when to seek support and where to get it Agree Disagree	- -	-	356 4		

¹⁵ Client feedback questionnaires in Perth CAB are to be revised in line with CAPMRF requirements. Current questions are mainly about satisfaction with the service but 99 respondents replied to a question about how confident they now feel about managing their problem and 98 were confident or very confident with 1 reporting no change

Softer Outcomes							
	Indicator	Perth & Kinross		Scotland	P&K		
Ref		2017/18	2018/1915	2018/19	%Change 2017/18 to 2018/19		
	Number of service users self-reporting increased financial stability and resilience as a direct result of getting advice/support from the service						
	I recognise when I need help to sort out my money Agree Disagree	- -		356 2			
OC4	I am confident that I am getting all the benefits/help to which I am legally entitled Agree Disagree	- -	- -	360 2			
	I know how much money I have to spend Agree Disagree	- -		359 2			
	I can better manage my money Agree Disagree	- -		1,393 156			
	I would be better able to cope if I had an unexpected expense Agree Disagree	- -		339 12			